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FINANCE & FACILITIES MEETING MINUTES

Friday, October 11, 2019

Committee Members: Ray Egbert, Chair
Laura Simon, Carol Hample, Tom Wallace

Administrative Staff: Dr. Jonathan Hart, Superintendent
Jason Bohm, SBA/Board Secretary
Don Race, Facilities Manager (Absent)

1. 2019-20 Capital Projects –

- a. Vestibules – The Committee reviewed the status of this project.
- b. The TBS condensate tank ordered in July is expected to be received October 15. This is a custom-made tank which was expected to take time to receive. Both boilers can operate while the condensate tank is being replaced.
- c. Maintenance Projects
 - i. TBS parking lot – The French drain has been installed and this project is complete.

2. 2020-21 Capital Projects

- a. HBS gymnasium – The floor will be tested for mercury levels during teacher convention week. If the test results are positive, the plan is for the floor to be replaced during the summer 2020. The risk level of exposure is low since the testing area will be sealed after testing. Once the floor is tested, the air quality will be tested to ensure proper air quality is maintained.
- b. Summer 2020 capital projects/Security 3-year plan – Tabled until final list is completed
- c. Long Range Facilities Plan – Scott Mihalick, SSP Architects will attend this meeting planned for the next Committee meeting.

3. The Willows at Nelson Street - PILOT

The Committee reviewed the Resolution to be presented at the November Board meeting.

4. Substitutes / Non-Regularly Employed Workers and Sick Time

This policy is under review by the Policy Committee.

5. State Audit – Cafeteria & Policy 8505

The District has been selected for an Administrative Review for the 2019-20 school year. This is a standard review of the District's cafeteria program. WHS has been selected for an onsite visit.

6. Board Goals/District Goals

The Committee reviewed the Goals related to Finance and Facilities.

7. Finance Agenda Items

Items are normal in nature except for the items listed below. The Committee is recommending approval for all.

- a. ESSA/IDEA grant carryover funds
- b. OOD student 1:1 nurse
- c. Fund 30 closeout to Capital Reserves and Debt Service
- d. Heart rate monitors and related software to meet physical education curriculum standards
- e. MOU with law enforcement

8. Bills List

The List contains standard items.

9. Next meeting is scheduled for November 15, 2019 at 8:30 a.m.